



Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

April 19, 2021

DIVISION MEMORANDUM
DM No. 222, s. 2021

**LIBRARY HUB REMINDERS ON UNRETURNED SUPPLEMENTARY READING
MATERIALS (SRMs)**

**To: Public Schools District Supervisors,
Elementary and Secondary School Heads,
All Other Concerned**

1. In preparation for the annual inventory of the Library Hub collections this April and May 2021, all schools with unreturned Supplementary Reading Materials (SRMs) must settle their borrowed SRMs on or before April 30, 2021. It must be returned with a narrative report focusing on its utilization and impact on school's performance.
2. Likewise, all concerned are reminded regarding Unnumbered Memorandum No. 219, s.2018 "Notice on the Unreturned Supplementary Reading Materials of the Library Hub from July 2008 - March 2018". Kindly disregard this information if appropriate action has been made.
3. Immediate dissemination of this Memorandum is desired.

ELIAS A. ALICAYA, JR.
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

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